KURUKSHETRA UNIVERSITY
KURUKSHETRA

Bulletin and Application Form

for

Admission to

Master of Business Administration (Hons.)

MBA (Hons.)

(TWO YEAR PROGRAMME  2006-08)

Price:  Rs. 500/- (Rs. 125/- for SC/BC of Haryana) at the Counter
       Rs. 550/- (Rs. 175/- for SC/BC of Haryana) by Regd. Post

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http://kuk.edu.tripod.com
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http://kuk.edu.tripod.com

Application Form downloaded from website should be accompanied with a Demand Draft of Rs. 500/- (Rs.125 for SC/BC of Haryana) drawn in favour of Registrar, Kurukshetra University, payable at Kurukshetra.

2. Candidates are advised to carefully go through the Bulletin & make themselves familiar with its contents.

3. Last date for receipt of Application Form 30.06.2006 (up to 5.00 p.m.)

4. Date for Group Discussion & Interview 10.07.2006 at 9.00 a.m.

Note:

1. Application Forms received after the last date will not be entertained and rejected summarily. The Kurukshetra University shall not be responsible for postal or any other delay as well as loss of application form(s) or document(s) in transit.

2. Admission shall be made on the basis of inter-se merit of any one of the composite score of the MAT conducted by All India Management Association (AIMA), New Delhi in September, 2005/December, 2005/February, 2006 & May, 2006 and group discussion interview conducted by the Management Department, provided candidate meets eligibility conditions and other terms and conditions as spelt out in this Bulletin.

3. Seats are 30+5* in MBA (Hons.) Course in the Department of Management.

4. 5* seats are reserved exclusively for Foreign Nationals on the basis of Qualifying Examination Academic merit only. In case foreign Nationals do not apply the seats will be filled up by the industry sponsored candidates.
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<td>Vice-Chancellor</td>
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<td>Dean, Academic Affairs</td>
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<td>Prof. S.P. Malhotra, Ph.D.</td>
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<td>Proctor</td>
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<td>Prof. (Mrs.) Sunita Pathania, Ph.D.</td>
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# FACULTY MEMBERS

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<tr>
<td>Dr. S.L. Gupta, Dean, Faculty of Commerce &amp; Management</td>
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<td>Dr. M.K. Jain, Professor &amp; Chairman</td>
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<td>M.Com., M.Phil., Ph.D., LL.B.</td>
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<td>Dr. D.D. Arora, Professor</td>
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<td>Dr. Naresh Kumar, Reader</td>
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<td>Dr. (Mrs.) Sudesh, Reader</td>
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<td>Dr. Anand Sharma, Lecturer</td>
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<td>Dr. Sushil Sharma, Lecturer</td>
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<td>Dr. (Mrs.) Nirmala Chaudhary, Lecturer</td>
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<td>Dr. Anil Kumar Mittal, Lecturer</td>
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<td>Mr. Anil Kumar Kundu, Lecturer</td>
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<td>Dr. Siddharatha Shankar, Lecturer</td>
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KURUKSHETRA UNIVERSITY

General

Kurukshetra University, established in 1956, has a well-developed Multi-faculty Campus spread over 400 acres of land on the south bank of Brahmsarovar, having centrally air-conditioned auditorium with a seating capacity of 2500 and 70mm projector, Senate Hall, Conference Hall, well-equipped Sports Complex (Play fields, Gymnasium, Stadium, Swimming Pool, Tennis Courts, Volleyball, Basketball Courts, etc.), Teachers’ Club, Club for Administrative staff, 16 Hostels, 8 each for Boys & Girls (with a capacity of 1200 boys and girls each), School, Health Centre, Business Complex, about 700 quarters for all categories of staff, a rich Library with more than 3.00 lac documents including books, journals and rare manuscripts, Internet Section of 100 nodes, Computer Centre, Museum, Instrumentation (USIC) workshop, MSS Centre, Students, Guest House, Faculty House, etc.

Ever since its foundation stone was laid by Dr. Rajendra Prasad, the First President of India, Kurukshetra University has taken quantum of leaps and has emerged as an advanced centre of Study & Research and a destination of seekers of quality education in conformity with the international standards. The fact that the National Assessment and Accreditation Council (NAAC), Bangalore had bestowed the four star status on this university which bears ample testimony to the high quality of education being imparted here. At present there are 43 University Teaching Departments and 159 affiliated colleges situated in the Districts of Ambala, Panipat, Kaithal, Yamuna Nagar, Hisar, Fatehabad, Jind, Karnal, Sirsa, Kurukshetra and Panchkula.

University Library

The University is centrally air-conditioned having total collection of 311044 volumes (including manuscripts/theses/bound volumes of periodical etc.). The Library subscribes to about 650 print research journals including gratis. Approx. 5000 journals are accessible online under UGC-INFONET programme. Computerization of University Library is near completion. There is arrangement of 500 seats for the readers in the main library (including 100 seats of the Rear Reading Hall). The library remains open throughout the year except on six national holidays. During examination it remains open 24 hours on all working days (on Saturdays/Sundays/Holidays the timings of library are from 9.00 a.m. to 12.00 O’clock midnight), whereas the Rear Reading Hall remains open round the clock. ERNET Section is equipped with 2mbps leased line connectivity in addition to 512 kbps leased line and 128 kbps VSAT connectivity. Teachers/Researchers and students are using Internet facility daily from 9.00 a.m. to 7.00 p.m.

Distance Education Programme

The Directorate of Correspondence Courses enrolls every year about 35000 students in undergraduate and post-graduate courses including job-oriented professional courses in the areas of Computer, IT, Commerce, Management, Finance, Marketing, Law, Tourism and Hotel Management, Journalism & Mass Communication, Library and Information Sc. etc.

Sports

Sports Department organizes Inter-Collegiate Championships for men and women in different sports disciplines every year. Sports Department also conducts coaching camps of the University teams before their participation in the Inter-University tournaments. The University teams participate in Inter-University tournaments in almost all the disciplines.

A number of major tournaments like International Ties, National Championships, Haryana Sports Festival, Ranji Trophy Matches, State Championships and Inter-University Tournaments are organized at the University from time to time. The University awards Sports stipends to outstanding players every year and benefit of reservation of seats for admission to various courses.
Dr. Radhakrishnan Foundation Fund

Dr. Radhakrishnan Foundation Fund was established in the year 1994 for raising donations/mobilisation of resources etc. For the overall development of the University under Financial Resources Mobilisation (FRM) Scheme of the University Grants Commission (UGC). Only the interest accrued to the fund is utilized as per the guidelines approved by the Executive Council of the University.

University Employment Information and Guidance Bureau

The main functions of this Bureau is providing assistance to job-seekers in getting employment. Besides, the Bureau disseminates information relating to various occupations, training facilities, admissions, competitive examinations, fellowships and scholarships, self-employment, higher education in India and abroad. Guidance on vocations is rendered individually as well as in groups.

Health Centre

University Health Centre looks after the medicare needs of the students, staff and their families. Medicines are also given in the Health Centre. Facilities for protective inoculation against Tetanus exist in Health Centre. Complete Physiotherapy unit, ECG, X-ray, Ambulance facilities adequate laboratories facilities, Auto Analyser facilities, Ultrasound facilities, Computerised ECG, EEG, Spirometry are also available in the Health Centre.

Department of Youth and Cultural Affairs

The Youth and Cultural Affairs Department aims at providing opportunities, incentives and channels to students for making healthy, educative and constructive use of their leisure for self-fulfilment and excellence. The Department organizes the following activities and programmes for the students and the teachers of Departments and Colleges affiliated to the University:

- Basic Youth Leadership Camps
- Advanced Youth Leadership Training Camps
- Preliminary, Basic and Advanced Hiking and Trekking
- Rock Climbing
- Basic and Advanced Mountaineering Course
- Water Skiing and Snow Skiing Courses
- Cycling trips
- Talent Shows
- Sanskriti
- Youth Festivals
- Haryana Day Celebration
- Folk Festivals
- Orchestra
- Literary Activities
- Poetic Symposium
- Souvenirs
- University Campus Film Society

Computer Centre

This Centre was established in 1975, is well equipped. The Centre is providing free of cost computer facilities to the students and faculty members of the university regularly for their academic purposes.

Hostel Facilities

The University 17 Hostels (8 for Boys and 9 for Girls). The accommodation in the Hostels is very limited and is provided strictly on merit basis. Forms for Hostels accommodation are to be submitted alongwith Admission Form and are to be routed to the Chief Warden’s Office duly recommended from concerned Chairperson/Principal. Proof of Residence in the shape of Ration Card/Voter Card/Passport is to be submitted alongwith the Hostel Admission Form. Subletting is strictly prohibited. The subletters and sublettees-both-are liable to be expelled from the University. Students desirous of seeking hostel accommodation are advised to refer to the Hostel Booklet available from the Manager, Printing & Publications, Kurukshetra University, Kurukshetra.
Women Studies and Research Centre

The Centre was established in 1989. The Centre is fulfilling its objectives of research, curriculum development, documentations, networking, providing counseling services and launching awareness programmes. Gender Sensitization Workshops are organized for various sectors of society including the development functionaries of the state. The Centre has also been working as a nodal agency to guide and monitor the functions of all Women Cells in the colleges of Haryana.

Institute of Sanskrit & Indological Studies

The Institute of Indic Studies was established in 1963 under the auspices of the faculty of Indic Studies. Initially it started the publication of Praci-Jyoti a Research Digest of Indological Studies, which is continuously serving the needs of scholars throughout the world and as yet thirty eight volumes have been brought out. The Institute has undertaken a Major Research Project, viz, “A World-Concordance of Mahabharata,” which is to be published in Fifteen Volumes. Three Volumes have already been published, fourth volume is under print and next three volumes are ready for publication. Spade work of other volumes have been completed. Ministry of HRD, Govt. of India has sanctioned a grant of Rs.30 lac for its publication. Ten minor projects have also been completed and seven out of them have been published.

National Cadet Corps

The University has a well-equipped contingent of NCC Battalion under the charge of experienced and trained officers of 10 Haryana Bn. NCC Kurukshetra. Separate arrangement exists for boys and girls to join NCC.

Mahatama Gandhi All India Service Coaching Centre

The M.G. A.I.S. Coaching Centre was established in the year 1982 with the objective of providing coaching to SC/ST candidates preparing for Civil Services and other examination. Over the years it has been conducting courses for various examinations on self-financing basis. A concession of 50% in the fee for such courses is provided for students of the reserved categories.

Kalanidhi Magazine

Every year under the direction of Dean, Faculty of Arts & Languages, Kalanidhi Magazine is published in Hindi, Sanskrit, English and Panjabi languages which reflects the cultural and literary awareness of the students.

Foreign Students

Foreign Students are advised to apply for admission in the University through the Indian Missions abroad. They are required to satisfy the Assistant Registrar (Registration) with regard to the entry students visa for their admission to avoid complication at a later stage from the quarters concerned. For this purpose eligibility fee of Rs.500/- is to be paid by the students. The eligibility certificate will be issued by the Assistant Registrar (Registration) after checking the all original certificates of the last or lower examination obtained by the students from a foreign University. In case of need they can consult the International Students Advisor of the University.
ABOUT THE DEPARTMENT

The Department of Management is oldest institution in Haryana imparting education and training in business management. Starting as a part of the Department of Commerce way back in July 1973, it separated out to form a full fledged, independent Department of Management in April, 1976. The Department has since come a long way. Today, the Department can boast itself to be into a group of top-most Management Institutes of the country.

Over the last 31 year the Department has scaled rather enviable heights. It has produced management graduates who are holding positions of responsibility in industry, business and Government organizations. Some of its students are working with the multinationals. They have done their Alma Mater proud by earning name and fame abroad by providing their mettle while working for the transnational giants. The fact that the Department has all this to its credit, in the face of keen but surely unequal competition with its rivals, speaks volumes about it. The achievements, of late, appear to have caught the attention of the authorities. Apart from the MBA programme, the Department provides facilities for Doctoral Research in all major areas of business and industry. The Department has been recognized as a center for study and research in business management by the All India Council for Technical Education (AICTE) and the University Grants Commission (UGC). Nearly fifty persons both from academics and industry, have availed the facility since the start of the Ph.D. Programme. The Department has thus, also shown full consciousness of its obligation towards the development of the theory and practice of management by upgrading and improving the skills and insights of the students, teachers and business executives through its Programme.

The Department has taken initiative in visualizing the quality education to cater the 21st century’s industrial needs, by introducing MBA (Honours) programme under Self Financing Scheme from 2004-05 session. It has also started an ambitious MBA 5-Year Integrated Practice-Oriented Programme after 10+2 in the year 2003. The Department has its separate in-house Management library and a well-maintained computer lab with Internet facility. Case-discussion, Management Games, Role-playing exercises, organization development interventions are the regular inputs given to the students along with theoretical aspects to shape them into better managers for tomorrow.

The Department of Management is also actively associated with Directorate of Correspondence Courses, Kurukshetra University, Kurukshetra and is looking after the academic component of Master of Business Administration (MBA) (3-Year) Programmes. The Department has a highly qualified and well-experienced faculty for almost all the major functional areas of Management including Computer Science & I.T.
ELIGIBILITY, NUMBER OF SEATS, RESERVATION OF SEATS AND FEE STRUCTURE

Eligibility

Bachelor's Degree of three years duration in any discipline from Kurukshetra University or from any recognized university with not less than 50% marks in the aggregate. (Minimum pass marks for SC/ST).

Note: Admission to MBA (Hons.) will be made on the basis of inter-se merit of any one of the composite score of MAT conducted by AIMA, New Delhi in September, 2005/December, 2005/February, 2006 & May, 2006 and group discussion & interview conducted by the Management Department.

There shall be no rounding-off %age of marks from 49.5% and above to 50% marks.

Eligibility Certificate

The eligibility for admission to MBA (Hons.) will be checked by the Admission Committee of the Department concerned at their own level and after provisional admission, the Registration Branch will check all documents of admitted candidates.

The candidates who have passed lower examination from foreign University or Boards are required to deposit Rs. 500/- as eligibility fee for obtaining eligibility certificate. The Registration Branch on checking the required documents such as student’s visa and original documents of the foreign applicants will issue the eligibility certificate. No candidate can be given provisional admission under any circumstances, without obtaining eligibility certificate.

Number of seats: 30+5*

5* seats are reserved exclusively for Foreign Nationals on the basis of Qualifying examination academic merit only. In case foreign nationals do not apply the seats will be filled up by the Industry-Sponsored candidates on the basis of their MAT score. Industry sponsored candidates will be required to submit the sponsorship certificate from the limited companies or private limited companies.
Section: Distribution and Reservation of Seats

(A) Distribution of seats
The seats shall be distributed as under:
(1) All India Category including Haryana 15%
(2) Bonafide Residents of Haryana 85%
(50% of the seats earmarked for bonafide residents of Haryana will be reserved for the categories as mentioned at (B) below, as per State Govt. policy and remaining 50% seats will be filled from among Haryana General Category)

(B) Reservation of seats for Bonafide Residents of Haryana.
The seats shall be reserved for the categories as under:
(i) Scheduled Castes 20% : (10% for Block ‘A’)
(10% for Block ‘B’)
(ii) Backward Classes of Haryana 27% : (16% for Block ‘A’)
(except socially advanced persons/Sections (Creamy Layer)
(11% for Block ‘B’)
(iii) Physically Handicapped 3%
(1% Blind or low vision, 1% Hearing impairment, 1% Locomotor disability or cerebral palsy)
If the seats reserved for Physically Handicapped persons remain vacant due to non-availability of suitable handicapped candidates, it may be offered to ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%).
(iv) 3% horizontal reservation will be given to Ex-servicemen/Freedom fighters and the dependents by providing reservation within reservation of 1% of general category, 1% out of Scheduled Castes and 1% from Backward Classes Category. As far as block allocation in Block A and Block B of scheduled castes and backward classes categories is concerned, year wise rational system will be adopted. For example, if block A of scheduled Castes and backward classes are given seats in the academic year 2006, the next block i.e. B block of categories of scheduled castes and backward classes will be given seats in the next academic year i.e. 2007 and so on. The Chairman of the Department shall maintain the record for the purpose.

Note: Under the above 3% horizontal reservation, seat will be allotted to ESM/DFF, wherever the number of seats in the respective category work out to be 0.5 or above.
Important Notes:
1. The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment by the State Govt. from time to time.
2. If the reserved seat(s) of SC Block ‘A’ remain vacant these will be filled up from SC Block ‘B’ and vice versa. The same logic will apply to BC category. The vacant seat(s) of SC category will not be converted.
3. The seats remaining vacant under various reserved categories other than SC category shall be converted into General Category only if up to the date of display of final list no candidate belonging to reserved categories is available for admission.
4. Candidate claiming reservation under Scheduled Caste (Block `A` & `B`) will submit the certificate as per Annexure-II and Backward Class (Block `A` & `B`) will submit the certificate on the prescribed proforma as per Annexure-III and affidavit as per Annexure-IV, at the time of counseling. The BC candidates (Block A&B) for benefit of reservation shall also have to furnish an affidavit on the prescribed proforma to the effect that he/she is not covered under the criteria of creamy layer as per Annexure-IV at the time of counseling. The said affidavit shall be furnished by both father and mother of the candidate.
5. Only candidates having permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as physically handicapped. Disability certificate should be issued by the Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Physically handicapped candidates belonging to Haryana are required to submit the certificate as per Annexure-V at the time of counseling.
6. Children & Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the Deputy Commissioner of the concerned District as per Annexure-VI at the time of counseling.
7. Wards of Ex-servicemen of Haryana are required to submit the certificate as per Annexure-VII at the time of counseling.
8. For the horizontal reservation, candidates of General, S.C. and B.C. categories will also have to furnish E.S.M./D.F.F. certificate.
9. Under Physically Handicapped Category, at least one candidate will be admitted, even if the share is less than 0.5 seat.
10. All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
11. All the eligible candidates of reserved categories shall be considered first for Haryana General category seats.
12. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.

Fee for MBA(Hons.):

Fee for MBA(Hons.) programme is Rs 60,000/- (Rupees sixty thousand) per annum. The fee for industry sponsored seats numbering five only is $2000 per annum or in equivalent amount in Indian currency. 50% concession in fee will be for SC/ST candidates.

PROCEDURE FOR PREPARATION OF MERIT LIST AND SCHEDULE OF ADMISSION

Preparation of Merit List

MAT Score (80%)+Group Discussion (10%)+Interview Score (10%)

Schedule of Admission

Schedule of dates for receipt of Applications and displaying the First, Second and Final List of selected candidates for admission to MBA (Hons.) Course in the Department of Management.

1. Last date for receipt of Application on the prescribed Form in the Department of Management: 30.06.2006 upto 5.00 p.m.
2. Date for Group Discussion & Interview: 10.07.2006 at 9.00 a.m.
   (Applicants must bring the Original Marks Sheets & other documents to check the eligibility conditions otherwise they will not be allowed for GD & Interview)
3. First List:
   (a) Date for display of first list of selected candidates on merit (category wise) on the Notice Board (No separate information by post) 14.07.2006 at 10.00 a.m.
   (b) Date for depositing the dues by the selected candidates: 14.07.2006 to 17.07.2006
4. Second List (If any):
   (a) Date for display of Second list: 18.07.2006 at 10.00 a.m.
   (b) Date for depositing the dues by the selected candidates: 18.07.2006 to 19.07.2006
All reserved seats other than SC category will be made ‘open seat’ at the time of display of final list. All vacant seats will be filled up on merit from among those who are physically present and mark their attendance between 9.00 a.m. to 11.00 AM on 20.07.2006 in the Dept. of Management. Any seat fallen vacant after 21.07.2006 will be filled up from this waiting list based on physical presence on 25.07.2006.

4. **MBA (Hons.) Classes will be start from:** 01-08-2006

**IMPORTANT NOTES:**

1. If a student fails to attend his classes continuously for seven days from the date of commencement of the classes (date of marking of attendance) his/her name shall automatically be struck off by the Chairperson.
2. No Admission Form will be entertained after the last date fixed for the purpose, under any circumstances.
3. If the last date for the receipt of Admission Forms or date for depositing the dues falls on holiday or that day is declared holiday by the University, the next working day will be considered as the last date for the purpose.
4. The candidates whose names appear in the merit will be considered eligible for admission within prescribed time. Such candidates will have to present themselves in the Department concerned at the scheduled date, time and place with their original certificates and documents for verification. No excuse of any sort including late arrival of buses, trains or any other mode of transport, and claims of having been sick for not presenting themselves in time shall be entertained.

After checking the original document, selected candidates will be given admission slip. On production of the admission slips in the Fee Section, they will obtain the necessary voucher and deposit their fees in the State Bank of India on the University Campus. After depositing the fees in the Bank the candidates will go to the Fee Section and obtain their Class Roll No. by submitting the Bank receipt. After obtaining their Class Roll Nos. candidates will present these in the office of the Department concerned and get their names entered in the Department Admission Register.

If a candidate does not get the Roll Number slip from the Fee Section and the concerned Department after depositing the fees in the Bank within the time limit fixed for depositing the fee, his/her admission will be treated as cancelled even though he or she may have deposited the fee. His or her seat will be treated as vacant and will be allotted to the next candidate. Such a candidate will bear the responsibility for this lapse himself/herself.
GENERAL INSTRUCTIONS

1. In case any candidate is found to have supplied false information, certificate, documents etc. or is found to have withheld or concealed some information in his / her Application Form he/she shall be liable to be debarred from admission to the course.

2. If a candidate is admitted on the basis of the information submitted by him / her, which is found to be incorrect or false later on, his/ her admission will be cancelled and all fees and other dues paid by him/her shall be forfeited. The University / Institute may also take further action, as deemed fit, against the candidate and his / her guardian that considers suitable.

3. This Bulletin is for admission to MBA (Hons.) Course for the Academic Year 2006-07 only. It is published for general information & its contents are subject to change without prior notice.

4. All legal disputes relating to admissions will be subject to the jurisdiction of Kurukshetra Courts.

5. Nothing contained in this Bulletin should be construed to convey sanction or cited as an authority for which University regulations alone are applicable.

6. All the rules and regulations for submission of migration certificate by the candidates who have passed the lower examinations from other Universities / Boards will be applicable as per the University Rules.

7. Always quote Registration No. that will be allotted by the Management Department, Kurukshetra University, Kurukshetra for reference while making correspondence regarding admission to MBA (Hons.).

8. If the University Authorities are not satisfied with the character, past behavior and antecedents of a candidate, they may refuse to admit him / her in the University / Institute. In order to ensure academic standards, discipline and peaceful atmosphere in the University / Institute, the Vice-Chancellor may cancel the admission of any student for a specified period.

Department Dress Code:
Summer: Sky Blue Shirt and Navy Blue Trouser
Winter: Blue Blazer & Steel Grey Pant

Instructions for curbing ragging: Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of (i) withholding scholarships or other benefits (ii) debarring from representation in events (iii) withholding results (iv) suspension or expulsion from hostel or mess, and the like. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.
The following will be termed as the act of ragging: Any disorderly conduct whether by words spoken or written or by an act, which has the effect of teasing, treating or handling with rudeness any other student(s), indulging in rowdy or in-disciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in freshers or junior student(s) or asking the student(s) to do any act or perform something, which such student(s) will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

How to Apply
1. Before filling the Application Form, the candidates should read the Bulletin thoroughly.
2. Application Form downloaded from website should be accompanied with a Demand Draft of Rs. 500/- drawn in favour of the Registrar, Kurukshetra University, and payable at Kurukshetra.
3. Photostat of certificates / documents / testimonial should be attached with the Application Form. All the necessary certificates / documents / testimonials, in original and two set of attested Photostat copies of all such certificates / documents / testimonials, will be required at the time of Group Discussion & Interview.
4. All the particulars in the Application Form must be written carefully and legibly by the candidate in his / her own handwriting in English. Incomplete applications will not be considered.
5. All the entries in the Application Form should be filled. No entry should be left unfilled.
6. Affix the duly attested recent passport size photographs on the Application Form at the places meant for them.
7. Self addressed and duly stamped acknowledgment card and self address slips should be enclosed with the Application Form.
8. The Application Form duly completed in all respects in candidate's own handwriting should reach the Chairman, Department of Management, Kurukshetra University, Kurukshetra – 136 119 on or before 30.06.2006 (up to 5.00 p.m.).
9. It could be delivered personally or sent by registered post. Application Forms received after the closing date and time would not be entertained and rejected summarily. The Kurukshetra University shall not be responsible for postal or any other delay as well as loss of application form(s) or document(s) in transit.
Rules for adjustment/refund of fee under General NRI/Sponsored Category

Adjustment/refund of fee under General/NRI/Sponsored Category may be considered/allowed if a candidate is admitted to two courses in the University Teaching Departments and he/she is permitted to withdraw his/her candidature from one of the two courses as per his/her choice. The fee/funds except admission fee, already remitted by him/her for the course from which he/she has withdrawn, may be adjusted against the fees of the other course opted by him/her and the difference of fee, if any, will be paid by the candidates. The fee/funds already remitted by a candidate shall be adjusted upto one course. Provided that for NRI/Sponsored seats the refund of fee only will be allowed by the Institution where the candidate was initially admitted in the following cases:-

1. If a student admitted against NRI/Sponsored seat in any affiliated institution/College shifts to General Seat in the same or any other University Teaching Departments/ Affiliated Institution/College.
2. If a student admitted against NRI/Sponsored seat in any affiliated institution/College shifts to General Seat in the same or any other University Teaching Departments.
3. If a student admitted against sponsored seat in the affiliated Institution/College shifts to University Teaching Department against the sponsored seat.

Provided that a student who is admitted in a University Department against NRI/ Sponsored category and is subsequently shifted/adjusted against free seat in the general category, his/her fee will be adjusted/refunded subject to the following conditions :-

1. The sliding is within the department only and not in inter-departments.
2. The sliding is strictly on Merit basis at the time of admission.
3. The sliding from sponsored category to general category will be made against vacant seats occurring in general category seats upto 31st of October irrespective of the fact whether seats vacated on account of sliding in sponsored category are filled up or not.

Provided that in case any Scheduled Caste candidate admitted against NRI/Sponsored seat is subsequently adjusted against free seat reserved for scheduled Caste on his merit, in the same or any other University Teaching Department, he will be allowed refund of amount paid by him for NRI/Sponsored seat, irrespective of the fact whether NRI/Sponsored seat vacated by him has been filled up or not.

The refund of fee only for NRI/Sponsored seats will be allowed to only those students who are admitted to the University Teaching Departments or in the Affiliated Institutions/Colleges where the admissions have been made on centralized basis and after holding the counseling by the University Teaching Departments.

The refund of NRI/ Sponsored fee will be allowed only in the first year of the course. Shifting from NRI/Sponsored category to General category in subsequent years of the course will not be allowed. Shifting from University Teaching Department to affiliated Institution/College from sponsored to sponsored category will also not be allowed.
The NRI/Sponsored fee with deduction of 10% or Rs.5000/- whichever is higher, as processing charges will be refunded to the students who after taking admission under NRI/Sponsored category leave the course provided the seat vacated by him/her is filled up by 31st October.

**Residential Requirements:**

The students on joining the Department will as far as possible, be accommodated in the University Hostels. Only bonafide students admitted to a programme of studies of the University and admitted to a Hostel will be allowed to reside. Residents are liable to be expelled from the Hostel if they accommodate in their rooms any unauthorised person without permission of the Warden. Unless otherwise exempted for medical or other reasons, every resident student shall be required to join the Dining Hall. If any student gets accommodation allotted in his/her name and allows some other person(s) to stay in his/her allotted room and/or to take meals, in that case the admission of both of the students, i.e. i) the allottee and ii) the illegal occupant, shall be cancelled from the department as well as from the hostel without assigning any reason.

**SCHEME OF EXAMINATION**

**MBA (Honours) Course**

Note: There will be 70% external marks and 30% internal marks in all the theory papers.

**Semester-I**

There will be seven theory papers of 70 marks each.

- mba-101: Management Concepts
- mba-102: Economics for Management
- mba-103: Quantitative Techniques
- mba-104: Accounting for Management
- mba-105: Business Environment
- mba-106: Marketing Management
- mba-107: Fundamentals of Computers & IT
- mba-108: Term Paper Presentation
  (Based on Practical Field Training)  50 Marks

**Semester-II**

There will be seven theory papers of 70 marks each and one Viva-voce examination of 100 marks.

- mba-201: Organisational Behaviour
- mba-202: International Business
- mba-203: Financial Management
- mba-204: Operations and Materials Management
- mba-205: Business Research Methods and Communication Skills
- mba-206: Human Resource Management
- mba-207: Database Management & Information Networking
Semester-III

There will be three compulsory papers (Two theory papers of 70 marks each, one Training Report of 100 marks), and six optional papers out of the following specialized areas viz., Marketing Management, Finance, Human Resource Management, Production & Quantitative, General Business, Information Technology, Rural Development.

Compulsory Papers

mba-301 : Corporate Planning & Policy
mba-302 : Business Laws
mba-303 : Training Report

Note: Students are required to submit Training Reports carrying 100 marks latest by 30th November (i.e. before the commencement of M.B.A. III Semester Examination).

Optional Papers: Students may select any six optional papers selecting at least three from any particular optional area out of the following areas:

Marketing Management Area

*mba-311 : Consumer Behaviour
*mba-312 : Marketing Research
mba-313 : Sales Management
mba-314 : Marketing Planning & Control
mba-315 : Retailing Management
mba-316 : Product Management
mba-317 : Brand Management
mba-318 : International Marketing Management
mba-319 : E-Commerce

Finance Area

mba-321 : Financial Decision Analysis
mba-322 : Security Analysis
mba-323 : Indian Financial System
mba-324 : Cost Analysis and Control
mba-325 : Foreign Exchange Management
mba-326 : Bank Management
mba-327 : Working Capital Management
mba-328 : Corporate Tax Planning & Management
mba-329 : Project Management
### Human Resource Management Area

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>mba-341</td>
<td>Labour Legislation in India</td>
</tr>
<tr>
<td>mba-342</td>
<td>Industrial Psychology</td>
</tr>
<tr>
<td>mba-343</td>
<td>Compensation Management</td>
</tr>
<tr>
<td>mba-344</td>
<td>Counselling Skills for Manager</td>
</tr>
<tr>
<td>mba-345</td>
<td>Management of Industrial Relations</td>
</tr>
<tr>
<td>mba-346</td>
<td>Management : Training and Development</td>
</tr>
<tr>
<td>mba-347</td>
<td>Indian Ethos and Values</td>
</tr>
<tr>
<td>mba-348</td>
<td>Managing Interpersonal Group Processes</td>
</tr>
</tbody>
</table>

### Quantitative Area

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>mba-351</td>
<td>Production Planning and Control</td>
</tr>
<tr>
<td>mba-352</td>
<td>Production Management</td>
</tr>
<tr>
<td>mba-353</td>
<td>Data Processing and Computer Programming</td>
</tr>
<tr>
<td>mba-354</td>
<td>Operations Research</td>
</tr>
</tbody>
</table>

### General Business Area

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>mba-361</td>
<td>Management of Small Scale Industries</td>
</tr>
<tr>
<td>mba-362</td>
<td>New Enterprise Management</td>
</tr>
<tr>
<td>mba-363</td>
<td>Management of Non-profit Organisation</td>
</tr>
<tr>
<td>mba-364</td>
<td>Management of Rural Development</td>
</tr>
<tr>
<td>mba-365</td>
<td>Entrepreneurship Development</td>
</tr>
</tbody>
</table>

### Information Technology Area

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>mba-371</td>
<td>Internet and Web Technology</td>
</tr>
<tr>
<td>mba-372</td>
<td>Communication Skills, Planning and Presentation</td>
</tr>
<tr>
<td>mba-373</td>
<td>Relational Database Management System</td>
</tr>
<tr>
<td>mba-374</td>
<td>Management Information System</td>
</tr>
<tr>
<td>mba-375</td>
<td>Software Engineering</td>
</tr>
<tr>
<td>mba-376</td>
<td>Oops Concepts Using Java</td>
</tr>
</tbody>
</table>

### Rural Development Area

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>mba-381</td>
<td>Rural Development : Issues, Approaches and Policies</td>
</tr>
<tr>
<td>mba-382</td>
<td>Quality of Life and Social Advancement</td>
</tr>
<tr>
<td>mba-383</td>
<td>Environment and Natural Resource Management</td>
</tr>
<tr>
<td>mba-384</td>
<td>Technology and Rural Development</td>
</tr>
<tr>
<td>mba-385</td>
<td>Rural Institutions, Programmes and Experiments</td>
</tr>
</tbody>
</table>

### Semester-IV

There will be three compulsory papers (One Theory paper of 70 marks, one Project Report of 100 marks and Viva-voce Examination of 100 marks), and five optional papers selecting at least three from any particular optional area out of the following specialized areas, viz., Marketing Management, Finance, Human Resource Management, Production Planning and Control, and Data Processing and Computer Programming.
Management, Production & Quantitative, General Business, Information Technology and Rural Development Area.

**Compulsory Papers**

- mba-401: Total Quality Management 70 Marks
- mba-402: Project Report (Based on Case Study) 100 Marks
- mba-403: Viva-voce 100 Marks
- mba-404: Term Paper Presentation (Seminar) (Based on Practical Field Training) 50 Marks

*Note:* The students will initiate the Project Study in their IIIrd Semester after getting their topic approved from the teacher and will submit the Project Report (mba-402) in their IVth Semester latest by 30th April (i.e. before the commencement of M.B.A. IVth Semester Examination)

**Optional Papers:** Students may select any five optional papers selecting at least three from any particular optional area out of the following areas:

**Marketing Management Area**

- *mba-411: Advertisement Management*
- mba-412: Rural & Agricultural Marketing
- mba-413: Industrial Marketing
- mba-414: Export Management
- *mba-415: Marketing of Services*
- **mba-416: Marketing Strategy and Competency**
- **mba-417: Sales Promotion Management**

**Finance Area**

- mba-421: Management Control System
- mba-422: Portfolio Management
- mba-423: International Financial Management
- mba-424: Management of Financial Services
- mba-425: Financial Derivatives
- mba-426: International Accounting
- *mba-427: Infrastructure Finance*

**Human Resource Management Area**

- mba-441: Labour Welfare & Social Security
- mba-442: Comparative Industrial Relations
- mba-443: Human Resource Development (Strategies & Systems)
- mba-444: Human Resource Planning & Competency
- mba-445: Cross Cultural & Global Management
- mba-446: Organisation Change & Intervention Strategies
Production & Quantitative Area
- mba-451: Logistics and Supply Chain Management
- mba-452: Industrial Engineering
- mba-453: Probability and Strategies for Decision-Making

General Business Area
- mba-461: Public Distribution System
- mba-462: Productivity Management
- mba-463: Technology Management
- mba-464: Management of Creativity and Innovation
- mba-465: Management Consultancy
- mba-466: Environmental Management
- mba-467: Strategic Management

Information Technology Area
- **mba-471**: Management Support Systems
- **mba-472**: ERP (Enterprise Resource Planning)
- **mba-473**: Security and Control Information System
- **mba-474**: Application Development Using Oracle

Rural Development Area
- mba-481: Entrepreneurship Development
- mba-482: Strategic Management for Rural Development
- mba-483: Agri-Business and Rural Industries
- mba-484: Management for Social Empowerment
- mba-485: Global Economic Environment and Rural Development

The Detailed Courses of the following papers will be announced later on.

Semester-III
- mba-362: New Enterprise Management
- mba-363: Management of Non-Profit Organisation
- mba-364: Entrepreneurship Development

Semester-IV
- mba-442: Comparative Industrial Relations
- mba-445: Gross Cultural and Global Management
- mba-461: Public Distribution System
- mba-462: Productivity Management
- mba-463: Technology Management
- mba-464: Environmental Management

* Indicates that the course have been updated.
** Indicates that the course have been newly introduced on the basis of UGC Model Curriculum.
LIST OF DOCUMENTS TO BE BROUGHT AT THE TIME OF GROUP DISCUSSION AND INTERVIEW

All the candidates, who appear for group discussion and interview, must bring the following Original Certificates/Documents/Testimonials with them on the day of Group Discussion & Interview. Any candidate, who fails to produce any of the required Certificates i.e. Detailed Marks Cards etc./ Documents / Testimonial at the time of group discussion and interview, will forfeit his/her claim to admission and will not be considered.

i) Qualifying Examination Detailed Marks Card  
ii) 10+2 / Senior Secondary School Examination.  
iii) Matriculation / High School Certificate.  
iv) Character Certificate:  
   (a) Regular Candidates: The candidates who passed their qualifying exam from College/ Dept. as regular student are required to submit the Character Certificate as per Annexure-I.  
   (b) Private Candidates: Candidates, who have passed the qualifying examination as private candidate should submit their Character Certificate, duly signed by a First Class Magistrate.  

Important Note:

1. All Original and two sets of attested photocopies of all applicable documents / testimonials / certificates must be brought at the time of group discussion and interview. Any candidate who will not produce any of the required certificates i.e. Qualifying Examination DMC / Documents / testimonials at the time of GD/Interview will forfeit his/her claim to admission and will not be allowed to appear in Group Discussion & Interview.

2. Original certificates will be returned back after verification and completion of formalities. In exceptional cases, all original certificates could be retained and returned later.

Subject: Bonafide residents of Haryana - Guidelines regarding.

I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate:

i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.

ii) Children / Wards (if parents are not living) / Dependents: -
(a) of the employees of Haryana State posted in or outside Haryana State or working on deputation;
(b) of the employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
(c) of the employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;

iii) Children/wards (if parents not living)/dependentsof persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.

iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;

v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;

vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
   a) Citizen of India;
   b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.

viii) Children & Wards of the accredited journalists residing at Chandigarh and recognised by Govt. of Haryana.

2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions/ Tehsildars of Revenue to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependants of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/Wards/ Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/ Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependants of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.

3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.

4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
### LIST OF THE SCHEDULE CASTES IN HARYANA STATE (Block-A)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the caste</th>
<th>Sr. No.</th>
<th>Name of the caste</th>
<th>Sr. No.</th>
<th>Name of the caste</th>
<th>Sr. No.</th>
<th>Name of the caste</th>
</tr>
</thead>
<tbody>
<tr>
<td>33.</td>
<td>Sapela, Sapera</td>
<td>34.</td>
<td>Sarera</td>
<td>35.</td>
<td>Sikligar, Bariya</td>
<td>36.</td>
<td>Sirikiband</td>
</tr>
</tbody>
</table>

### LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-A)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the caste</th>
<th>Sr. No.</th>
<th>Name of the caste</th>
<th>Sr. No.</th>
<th>Name of the caste</th>
</tr>
</thead>
<tbody>
<tr>
<td>22.</td>
<td>Gwaria, Gauria or Gvar</td>
<td>23.</td>
<td>Ghirath</td>
<td>24.</td>
<td>Chasi, Chiasiara or Ghosi</td>
</tr>
<tr>
<td>40.</td>
<td>Lohar, Panchal</td>
<td>41.</td>
<td>Madri</td>
<td>42.</td>
<td>Mochi</td>
</tr>
<tr>
<td>43.</td>
<td>Mirasi</td>
<td>44.</td>
<td>Nar</td>
<td>45.</td>
<td>Noongar</td>
</tr>
<tr>
<td>46.</td>
<td>Nalband</td>
<td>47.</td>
<td>Pinja, Penja</td>
<td>48.</td>
<td>Rehar, Rehara or Re</td>
</tr>
<tr>
<td>49.</td>
<td>Raigar</td>
<td>50.</td>
<td>Rai Sikh</td>
<td>51.</td>
<td>Rechband</td>
</tr>
<tr>
<td>52.</td>
<td>Shorgir, Shergir</td>
<td>53.</td>
<td>Soi</td>
<td>54.</td>
<td>Singkrant, Singrswala</td>
</tr>
<tr>
<td>55.</td>
<td>Sunar, Zargar, Soni</td>
<td>56.</td>
<td>Thathera, Tamera</td>
<td>57.</td>
<td>Teli</td>
</tr>
<tr>
<td>58.</td>
<td>Vanzara, Banjara</td>
<td>59.</td>
<td>Weaver (Jullaha)</td>
<td>60.</td>
<td>Badi/Baddon</td>
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<tr>
<td>64.</td>
<td>Charan</td>
<td>65.</td>
<td>Charaj (Maha Brahman)</td>
<td>66.</td>
<td>Udasin</td>
</tr>
<tr>
<td>70.</td>
<td>Bhar, Rajbhar</td>
<td>71.</td>
<td>Nat (Muslim)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

At present Raigar, Mochi and Julaha castes find a mention in the list of the both scheduled castes and backward classes and it has been decided that persons belonging to theses castes, who are not covered under the scheduled castes being Non-Hindus or Non-Sikh, can take the benefits under the backward classes only.

Appendix-C


1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar.
2. Mahila Gram Vidyapith/Vishwavidyalaya, (Women’s University) Prayag, Allahabad (UP)
3. Varanaseya Sanskrit Vishwavidyalaya, Varanasi(UP) Jagatpuri, Delhi
4. Commercial University Ltd., Daryaganj, Delhi
8. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh (UP).
10. St. John’s University, Kishawattam, Kerla.
11. United Nations University, Delhi.
12. Vocational University, Delhi
15. Raja Arbie University, Nagpur.
17. Delhi Vishwa Vidyapeeth, 233, Tagore Park, Model Town, Delhi-110009.
18. Badaganvi Sarkar World Open University Education Society, gokak, Belgaum (Karnataka).
19. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi.
20. Private University in the State of Chhatisgarh as declared in operative by the Hon’ble Supreme Court of India.

*Bhartiya Shiksha Parishad is a fake institution functioning inovention of the UGC Act, 1956. The Hon’ble Civil Court (JD) Lucknow has granted interim stay to the Parishad and has restrained UGC from calling it as fake or treating it fake till the final decision in the matter. The UGC has initiated action to get the stay vacated. However, in compliance of the order of the Hon’ble Court the UGC has for the time being decided to exclude the name of the Bhartiya Shiksha Parishad from the list of fake institutions.

List of derecognised Boards

1. All the Examinations of All India Board of Secondary Education, New Delhi.
2. Uttar Madhyama & Purva Madhyama of MDU Rohtak(Gurukul Jhajjar Scheme).
4. All the examinations of Board of Adult Education and Training/Board Shiksha Sansthan, New Delhi.
5. Any Diploma/Exams of Prachin Kala Kendra, Chandigarh.

Note: Before finalizing the admissions the updated list of recognized examinations of Board of School Education, Haryana, Bhiwani/Other boards is/are also required to be consulted.
CHARACTER CERTIFICATE

Name of the College _________________________ Session _________________

Certified that Mr./ Km. _____________________________

son / daughter of Sh. _____________________________ has been a bonafide

student of this Department / College during the period _________________.

He / She appeared in the __________________________ Examination of

the __________________________ (University/Board) held in ________________

under Roll No. _______________ and *passed obtaining _________________

marks out of _________________ marks or *failed / *placed under compartment in

the subject of ________________________________.

1. Academic Distinction, if any______________________________

2. Co-curricular activities, if any__________________________

3. Brief particulars of disciplinary action by College / Department / University
   (including punishments such as expulsion, warning, fined for violation of
   College/Department/Hostel Rules, UMC/disqualification etc., if any
   ______________________________________________________________________

4. General Conduct during stay in the Institution: Good/Satisfactory/Unsatisfactory

5. He/she bears good/bad character.

No._____________                         Signature

Principal/Chairperson

Date : ____________                                  of the Department(with

office seal)

_____________________________________________________________________

*Strike out whichever is not applicable.
Annexure-II

SCHEDULED CASTE CERTIFICATE

Certified that Mr./Ms.________________________________________________________ son/daughter of Shri________________________________________________________
_ resident of (complete address)_____________________________________________________

________________________________________________________ belongs to______________caste, which has been Notified as Scheduled Caste by the Haryana Government.

This certificate is being issued to him/her according to the Haryana Govt. circular Letter No. 333(1)-97 dated 25.2.1997 and 2077SW(1) 2004 dated 30.09.2004.

This certificate is being issued to him/her on the basis of verification by Naib Tehsildar/ Secretary, Municipal Committee ________________.

No._____________
Dated ____________ Sub-Divisional Officer (C)
Place ____________ (with legible seal)

---------------------------------------------------------------------------------------------------------

Annexure –III

BACKWARD CLASS CERTIFICATE (BLOCK ‘A’ OR ‘B’)

Certified that Mr./Ms.________________________________________________________ son/daughter of Shri________________________________________________________ resident of (complete address)

________________________________________________________ belongs to __________caste, which has been notified as Backward Class by the Haryana Government and is placed in Block _________ (mention Block ‘A’ or ‘B’).

Further certified that he/she is not covered in Creamy Layer (Ref. letter No.22/36/2000-03 GS III dated 9.8.2000.

This certificate is being issued to him/her on the basis of verification by Naib Tehsildar/ Secretary, Municipal Committee ________________

No._____________
Date ______________ Sub-Divisional Officer(C)
Place ______________ (with legible seal)
ANNEXURE-IV

AFFIDAVIT
(By the Parents of the Backward Class Category Candidates)

I________________________________________Father/Mother of___________________________

Resident of_________________________________________________________seeking admission
to ______________ course in Haryana do hereby solemnly affirm & declare that I belong to_______________________________________
caste which is included in the list of Backward Classes Block ‘A’/‘B’ approved by the Haryana Govt. I further declare and affirm that I and my wife/husband are not covered under the criteria fixed by Haryana Govt. vide letter No. 1170/SW(1)-95 dated 7-6-95 and No.22/36/2000-3GS III dated 9-8-2000 and No.2077-SW(1) dated 30.9.2004 or excluding socially advanced persons/sections(Creamy Layer) from Backward Classes.

I further undertake that in case the information contained in the above para is found false at any stage, the Competent Authority will be entitled to cancel the admission.

DEPONENT

Dated:……………………
Place:……………………

VERIFICATION

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

The affidavit should be of the month of May, 2006 or later.
MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED
OFFICE OF THE CHIEF MEDICAL OFFICER,___________

No. ____________________  Dated ______________

Certified that Sh./ Km./Smt ___________________________ son/daughter/wife of Sh.___________________________ resident of ___________________________ District ___________________________ appeared before the Medical Board for medical check up.

On his/her Medical Examination, it is found that the nature of handicap/disability is__________% and (as applicable), is as under:

1. Blind or Low vision_______________________________________________

2. Hearing impairment_______________________________________________

3. Locomotor disability/cerebral palsy___________________________________

Thus the candidate is physically handicapped as per standard norms of Haryana.

(Signature of the Applicant)

Chief Medical Officer

Dated : _____________  _____________, Haryana

Place : _____________

(Seal of the above authority)

*The handicap disability should not be less then 40% and should not interfere with the requirement of professional career such as Engineering / Architecture / Technician etc.
CERTIFICATE TO BE FURNISHED BY CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTER

Certified that Mr./Ms. ___________________________ son/daughter of Shri ___________________________ resident of (Complete address)______________________________

Freedom fighter of Haryana (Identity No. ____________) is father/grandfather of Mr./Ms.______________________ of village/ Town ___________________________ Police Station _________ Tehsil _________

District________________________

No. : ______________________

Dated:_______________

Deputy Commissioner of concerned District of Haryana

Place: _________________

(Office Stamp)
CERTIFICATE FOR THE EX-SERVICEMEN OF INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES

Certified that Number ______________________ Rank __________________
Name ___________________________ son of Sh.________________________
Father of ________________________ Resident of Village___________ Post Office
_______________ Tehsil _________________ Distt. _____________
belonging to the State of Haryana, as per his/her service record at the time of entry
into service, had served in the Army /Air Force/ Navy/________________ (Name of
the Para-Military Force) from ______________to_________ and
subsequently discharged/retired from the service on ______________ as per
his/her service record. At the time of entry into service the home address given is
______________________________ (Distt. ________________) Haryana.

Signature
Place ____________________________ Officer Commanding / Competent Authority
Date ____________________________ (with Official Seal)
PROFORMA FOR INDUSTRY SPONSORED SEATS
(To be submitted alongwith Admission Form if interested for Industry Sponsored Seats)

Master of Business Administration (Honours)-2006

1. Name of the Candidate : ________________________________
2. Father’s Name : ________________________________
3. Address of the candidate : ________________________________
4. Name and Address of the Sponsoring Company:
   ________________________________

(SIGNATURE OF APPLICANT)

UNDERTAKING

The above named applicant is sponsored by the Company. The Company undertakes to pay sponsorship fee of US $ 2000 per year for a period of two years to the University.

Dated ______________ Signature with Official Stamp
Place ______________ Seal of the Company
# GROUP PERSONAL INSURANCE OF STUDENT PROPOSAL/NOMINATION PROFORMA

(To be filled by the Student)

1. Name and Address of Prosposer
   Dean, Students Welfare, Kurukshetra University, Kurukshetra.

2. Name and Permanent Address of the Student
   ........................................

3. Father’s Name
   ........................................

4. Class and Section
   ........................................

5. Class Roll No.
   ........................................

6. Any Disability (Please specify)
   ........................................

7. Period of Insurance
   2006-2007 (1.8.06 to 31.07.07)

8. Sum Insured
   Rs. One Lac

9. Name and Complete Address of Nominee/Assignee
   ........................................
   Relation with Insured
   ........................................

I declare that the above information is true to the best of my knowledge and belief and that I have disclosed all particulars affecting the assessment of the risk. I agree that this proposal and declaration shall be the basis of the contract between me and the company. I also declare that I do not suffer from any disability other than described above.

Place:.......................  Signature of the Student
Dated:......................

Countersigned

Date:.......................  Chairperson
Department of ...............  Kurukshetra University, Kurukshetra
KURUKSHETRA UNIVERSITY KURUKSHETRA
APPLICATION FORM
FOR ADMISSION TO MBA (HONS.) FOR K.U.K. 2006-07
LAST DATE FOR RECEIPT OF APPLICATION FORM: 30.06.2006

Registration No _______________          Received on ________________
(To be filled in by the Dept.)                       Sign of the receiver __________

Important: Candidates should study the instructions given in the Bulletin carefully before filling this Application Form. No column should be left unfilled. Write "N.A." against the column(s), which do not apply to you. Fill the Complete Form in BLOCK Letters in your own handwriting only.

1. Name of the candidate ______________________________
2. Father's name _____________________________________
3. Mother's name ____________________________________
   Date        Month               Year
4. Date of birth
5. Address :  
   ______________________________________________________________
   ____________________________ Tel. No. ___________  E mail___________
6. Sex (Male/Female) ____________
7. Result of MAT conducted by AIMA, New Delhi in any one of the MAT conducted in September 2005/December, 2005/February, 2006/May, 2006. (Please attach a copy of result sheet of MAT)
   Regn. No.of MAT: _____________       Composite Score: ______________
   OMR Form No.: _______________        of MAT
      (MAT Score Card copy attached as a proof to verify composite score)
10. Annual household Income (Rs.) ___________
11. Under which category are you applying? (Tick √ the appropriate category)
   (a) All India Category (       )
   (b) Haryana (General) (       )
   (c) Scheduled Caste (Block ‘A’) (       )
   (d) Scheduled Caste (Block ‘B’) (       )
   (e) Backward Class (Block ‘A’) (       )
   (f) Backward Class (Block ‘B’) (       )
   (g) Physically Handicapped (       )
   (h) Wards of ESM (       )
   (i) Dependent of Freedom Fighter (       )

Affix Attested Passport Size Photograph
12. Do you want to take admission against Sponsored seats:  (Yes / No)

13. Academic Qualifications:

<table>
<thead>
<tr>
<th>Exam</th>
<th>University/Board</th>
<th>Year of Passing</th>
<th>Roll No.</th>
<th>Subjects</th>
<th>Marks obtained</th>
<th>Max. Marks</th>
<th>% age of Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matric</td>
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<td>10+2 or Equivalent</td>
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<td>Graduation</td>
<td>(mention degree name)</td>
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</table>

**Declaration by the applicant:**

*I declare that entries made by me in this Application Form are true in all respects and in any case, any entry or information is found to be false, this shall entail automatic cancellation of my admission besides rendering me liable to such action as the university may deem proper.*

*I note that my admission to the university and my continuance on its rolls are subject to the provision of the university and any other rules and instructions, which may be issued from time to time. I shall abide by the rules of discipline and proper conduct, which may be framed in this regard. I am fully aware of the law regarding ragging as well as the punishment and that if found guilty on this account, I am liable to be punished appropriately.*

*I undertake that I shall not indulge in any act of ragging.*

Signature of the Father/Mother/Guardian of the Applicant

Signature

Date __________________

Place __________________
ADDRESS SLIPS

PLEASE WRITE YOUR NAME AND MAILING ADDRESS IN THE THREE PLACES BELOW:

1. __________________________________________________
   _________________________________________________
   _________________________________________________
   _________________________________________________

2. __________________________________________________
   _________________________________________________
   _________________________________________________
   _________________________________________________

3. __________________________________________________
   _________________________________________________
   _________________________________________________
   _________________________________________________
ACKNOWLEDGEMENT CARD

Ref. No. ________                                         Dated: ___/__/2006

Your application for admission to M.B.A. (Hons.) Course for the session 2006-07 has been duly received in this department on ______/2006. Your Registration No. is _________. In all correspondence, quote the above registration number.

Authorised Signatory
Dept. of Management,
K.U.Kurukshetra.

To

_______________________
_______________________
_______________________

Affix Postage Stamp of Rs. 6/-
REGISTERED
APPLICATION FOR ADMISSION TO MBA (HONS.) COURSE - 2006

To

The Chairman
Department of Management,
Kurukshetra University, Kurukshetra
Pin - 136 119. (Haryana)

From:
Name _______________________
Address_____________________
________________________
Department of Management invites applications for admission to FULL TIME MBA (HONS.) Two –Year Practice Oriented - Programme under Self-Financing Scheme. Admission will be made on the basis of composite merit determined by test score of MAT conducted by AIMA in Sept.- Dec.,2005/Feb., - May, 2006 and Group discussion & interview to be conducted by the Department.

**Eligibility:** Bachelor’s Degree or equivalent in any discipline recognized by K.U.K. with 50% marks (minimum pass marks for SC/ST).

**Intake:** 30+5* (5* seats are reserved for Foreign Nationals on the basis of Qualifying Examinations if Foreign Nationals are not available seats will be filled up from Industry Sponsored candidates on the basis of their MAT score.)

**Bulletin Code No.MBA (Hons.-06)** containing detail and Application Form can be obtained from the Manager(P&P), Kurukshetra University Kurukshetra-136 119 by remitting a sum of Rs.550/- (Rs.175/- for SC/BC candidates of Haryana) by D.D. in favour of Registrar, K.U. payable at Kurukshetra. Price at the counter is Rs.500/- (Rs.125/- for SC/BC candidates of Haryana). Bulletin & Application Form can also be downloaded from website http://kuk.edu.tripod.com and must be attached D.D. of Rs.500/- (Rs.125/- for SC/BC candidates of Haryana) in favour of Registrar, K.U. alongwith the downloaded Form.

Last date for receipt of Application Forms is June 30, 2006 by 5.00 p.m. in the office of the Chairperson Department of Management, K.U. Kurukshetra and candidates must attach MAT Score Card alongwith the Application. Prospectus will be available for sale from 5.6.2006.

REGISTRAR

**Endst.No.AcM-3/Admin.32/06/___________ Dated : ____________**

Copy is forwarded to the following for information and wide publicity:
1. Dean Academic Affairs, KUK
2. Chairpersons/Heads of all UTDs/Non-teaching Departments and Principals of all affiliated/maintained colleges of K.U.
3. Higher Education Commissioner, Haryana, Chandigarh
4. Registrar, MDU, Rohtak; GJU, Hisar; CCS Haryana Agrl. University, Hisar and Ch.Devi Lal University, Sirsa
5. Divisional Employment Officer, UEI & GB., KUK
6. OSD and PS to Vice-Chancellor and PSs to the Registrar/ C.O.Exams./Addl. C.O.Exams.

Deputy Registrar (Academic)
for Registrar